

Establishment (foundation) procedures

	Procedure	Support material	Contacts
Preliminary clarifications	<p>Preliminary ideas</p> <ul style="list-style-type: none"> - Business idea <p>Collection of information regarding location</p> <ul style="list-style-type: none"> - Economy, labour market, work costs, labour law - Taxes - Quality of life - Types of company - Permits - Real estate 	<ul style="list-style-type: none"> - Manuals - Brochures - Websites - Events - Real estate data banks <p>... from the contacts listed here.</p>	<ul style="list-style-type: none"> - Private circle of friends/acquaintances - Tax advisors - Embassies and consulates - Chamber of commerce - "Standort:Schweiz" - Business support - Business consultants (relocation) - Real estate agents
Planning	<p>Substantiate information regarding location (business plan)</p> <ul style="list-style-type: none"> - Determine possible organisational and legal forms of business - View real estate - Determine possible bank contacts - Determine suppliers or partners - Clarify special requirements (transport, customs, permits, etc.) 	<ul style="list-style-type: none"> - Manuals - Brochures - Websites - Real estate data banks <p>... from the contacts listed here.</p>	<ul style="list-style-type: none"> - Tax advisors - Accounts and lawyers - Cantonal tax authorities - Business support - Real estate agents - Business centre - Banking institutes - Foreign trade organisations - Customs - Freight carriers
Implementation	<p>Founding of company</p> <p>Relocation</p> <p>Search for personnel</p>	<ul style="list-style-type: none"> - Websites ... <p>... from contacts listed here.</p>	<ul style="list-style-type: none"> - Business consultants - Bank - Solicitors - Trade register - Accountants - possibly customs - Freight carriers - Personnel advisors - Regional job centre (Arbeitsvermittlungszentren, RAV)